

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
December 11, 2017

The Liberty Center Local Board of Education met in regular session beginning at 7:00 p.m. in the High School Media Center with board members Jeff Benson, Tim Bowers, Neal Carter, Todd Spangler and John Weaver present.

Retiring board member, Tim Bowers, was presented with a plaque for his service to the board by President, John Weaver.

#90-17 Approve Minutes

The motion was made by Mr. Carter and seconded by Mr. Benson to accept the minutes of the regular meeting of the Liberty Center Board of Education held on Nov. 20, 2017

VOTE: Ayes: Mr. Benson, Mr. Bowers, Mr. Carter, Mr. Spangler, Mr. Weaver
Nays: None – Motion Carried

Treasurer's Report-Mrs. Jenell Buenger

Mrs. Buenger said she and her staff have been busily preparing to move their office temporarily to the new building. She said they have been busy boxing up all materials they will need for when the Auditors come soon to audit FY17. In addition, she said they have been disposing of all the old records that no longer need to be kept, as well as sending the permanent records off to be scanned.

She said the only items on her agenda are the usual monthly reports, the baseball camp budget, and the appropriation and amended certificate increases due to the baseball camp budget.

#91-17 CFO/Treasurer's Consent Agenda

Upon the recommendation of the Treasurer, the motion was made by Mr. Spangler and seconded by Mr. Bowers that the board approves the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

Monthly Bank Reconciliation
FIN SUM
Check Register
Investment Report
Budget to Actual

Approve the following student activity budget:
Baseball Camp Fund

Approve the following appropriation modifications:

Acct. #	Description	Amount
Increase Appropriations		
300 951B	Baseball Camp Fund	\$1,200.00
Amended Cert. Increase		
\$ 500.00	Baseball Camp Fund	300 951B

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mr. Bowers, Mr. Benson, Mr. Weaver
Nays: None – Motion Carried

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Principals' Reports

Mr. Larry Black, High School Principal, reported:

The Spanish Club saw *CoCo*, a Spanish culture movie put out by Disney, and then they ate lunch at Los Mariachis in Wauseon.

Many students were involved in End of Course testing. These tests were given as an opportunity for students to score more graduation points.

Americanism Test high scorers (School Winners)

12th Grade - Jerica Hollenbaugh	Sam McMaster
11th Grade - Olivia Zacharias	Carl Yaney
10th Grade - Zach Bowers	Rebekah Orr

Carl Yaney and Rebekah Orr were also County winners and advanced to the District for judging.

Three Liberty Center students at Four County Career Center were chosen as students of the month for December. Students of the month were chosen for their scholarship, work, social and mental attitude.

Kaleigh Morgan - Health Careers
Katie Culler - Veterinary Tech
Olivia Hartford - Health Careers

Mr. Black said the focus is on trying to finish strong and get ready to move. Today, the high school staff took a tour of the new facility during their planning periods for the purpose of being able to guide their students on a tour and answer basic questions.

Mr. Nick Mariano, Middle School Principal, reported:

They are in the middle of their iReady benchmark assessment. This data is helping teachers to see the growth scale of their students.

Students of the Month thus far include, Grade 5-Maci Krugh, Grady Miller, Kyelar Kern, Abri Marcum, Tyler Ley and Kennedy Perry. Grade 6-Christopher Patchin, Hannah Roth, Noah Genson, Beatrice Barrett, Landon Smith and Elizabeth Ruby. Grade 7-Alan Smith, Arianna Meyer, Alexis Shaneyfelt, Ronnie Klostermeier, Kaelyn Gerken, and Cody McDougle. Grade 8-Bryce McCloud, Cheyenne Shambarger, Trent Bechstein, Lucy Jones, Evan Conrad and Makenna Kern.

He thanked Mrs. Stacy Bowers for creating an opportunity for former teachers and members of the community to have lunch in the old teachers' lounge on Dec. 8th, before it is torn down.

Mr. Mariano said as an attempt to communicate with the students in the Middle School and in our community, he created an Instagram page to show videos of the new building, accomplishments of students, and other exciting activities that are going on in the Middle School.

On Nov.21st the sixth grade class went to see the movie *Wonder*. After reading the book, the United Way graciously provided funding for students to see the movie and to use this experience to work on personal

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character development and anti-bullying strategies. Mr. Mariano thanked the United Way and Mrs. Sines for her work on this project, which was then used as a springboard for talks about kindness and bullying.

Mr. Mariano reported that students in grades 7 and 8 received depression screenings and the parents if students who scored at high risk for depression were contacted. Students were educated about the signs and symptoms of depression and what to do if they or a friend is depressed. Students who had cell phones, programmed the Crisis hotline number directly into their phones.

By week's end, all students in grades 5-8 will have received training in improving their ability to diffuse conflict and cope with situations in which they feel bullied. Students were instructed to immediately report physical aggressions, but resiliency training focuses on empowering kids to know what to say and do when they feel disrespected.

All eighth grades received career counseling highlighting the need for workers trained in the skilled trades and other technical specialties. In addition, all Middle School students received an overview of the opportunities and requirements of the College Credit Plus program. Eleven students attended the mandatory meeting on Dec. 6th and have initiated the application process for taking advantage of that program.

Mrs. Kelly Hartbarger, Elementary Principal, reported:

The FAST program will be starting soon. This program promotes family togetherness and bonding.

The Fourth grade Christmas musical was held last Thursday, Dec. 7, and the second grade musical will be held on this coming Thursday, Dec. 14.

The teachers have been taking their students to the new building to get them acclimated and needless to say, all of the children are very excited about Christmas and moving to the new building!

Superintendent's Report- Dr. Tod Hug

Dr. Hug said with moving into the new building, we're trying to keep our energy focused on the tasks at hand. He said he appreciates the teachers' efforts in educating the children to the best of their abilities while making the move. Dr. Hug said one of the major focus points is making the students comfortable with the move, noting many are anxious, wanting to know where items and rooms they need will be located.

Dr. Hug said the contractors and the construction of the facility is still on track, but a delay in getting health inspectors to give the final inspection has delayed the district in getting full access. Also, he said that four specialized glass panels ordered for an interior display arrived shattered, and due to their design there will be a delay in getting replacements.

Preparations for moving contents over to the new facilities have already been underway, with staff packing boxes that will be moved over starting week. Dr. Hug said the Elementary school contents would be moved over beginning on Dec. 19, and the Middle and High School contents will follow on Dec. 20 and 21 respectively.

Looking beyond the construction of the new facilities, Dr. Hug reported on the process of renovating and re-purposing the 1995 addition. This portion of the current facility is the only portion of the current building that is not planned for demolition. The 1995 section will eventually house the central administrative offices. Until the remodel is completed, these offices will be located on the second story of the new facilities. He anticipates the central offices will be moved to the 1995 section in July 2018.

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Dr. Hug said bid documents, which also include the demolition of current buildings and the construction of a parking lot, were received this afternoon, meaning they will likely go to bid after the first of the year.

Utilities to the current facilities were also discussed. Dr. Hug estimated the utilities will likely remain until March to take the district through the winter weather, adding a contents auction is expected in February and the Varsity gym will remain in use through the winter sports season. He said work has already been done to route power directly to the 1995 addition. He said, previously, the power was routed around the entirety of the facilities, ending at the 1995 section.

Facilities' Report- Mr. Neal Carter and Mr. Todd Spangler

Mr. Spangler reported that he was able to lead a large group through the facilities as part of a tour. He said the contractors still have a number of small details to touch up, but noted the facilities look very good.

#92-17 Superintendent's Consent Agenda

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Carter that the board approves the Superintendent's Recommendations as follows:

Approve the FY2017 District Identification Plan for Identifying Gifted Students as presented in Exhibit D.

Approve the Varsity Wrestling team and coaches to attend the Marion Harding Wrestling Classic from December 29-30, 2017.

Approve the Varsity Wrestling team and coaches to attend the Sally George Wrestling Invitational at Marion Pleasant from January 26-27, 2018.

VOTE: Ayes: Mr. Spangler, Mr. Bowers, Mr. Benson, Mr. Carter, Mr. Weaver
Nays: None - Motion Carried

#93-17 Superintendent's Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Spangler that the board approves the Superintendent's Personnel Recommendations as follows:

Approve Sara Lawniczak as a substitute aide in the Elementary for the 2017-18 school year, contingent upon the completion of all necessary paperwork.

Having completed all the state and local requirements, approve the following individuals as substitute bus drivers for the 2017-18 school year:

Nick Berente
Chelsea Wiley

Regretfully accepted the retirement resignation of Terry Miller, bus driver, effective January 8, 2017.

VOTE: Ayes: Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Bowers, Mr. Weaver
Nays: None - Motion Carried

New Business

Appointed John Weaver as the President Pro-Tem for the Organizational Meeting on January 8, 2018.

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Board Members' Committee Reports

Records Commission Meeting

The Records Commission consisting of Treasurer, Jenell Buenger, Superintendent, Tod Hug, and Board President, John Weaver met at 6:45 p.m. in the Treasurer's office prior to tonight's board meeting. They reviewed the Records Retention Schedule and discussed the list of items disposed of this year. Additionally, they discussed the company, "Bottom Line Archive Systems" that we are using for the shredding of documents. This company will deliver and pick up the containers at no cost to the district; we only pay for the shredding. We filled seven - 95 gallon containers in the first week. The Commission decided to keep containers in the school so we can dispose of records as needed, rather than only every few years.

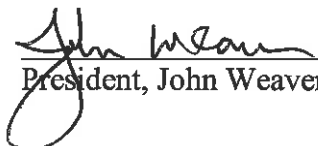
Board President, John Weaver, made the motion to adjourn the meeting and Dr. Tod Hug seconded the motion at 6:52 p.m.

#94-17 Adjournment

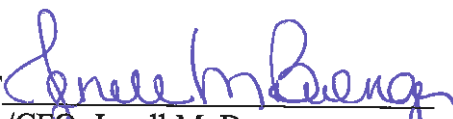
It was moved by Mr. Bowers and seconded by Mr. Benson to adjourn the Dec. 11, 2017 regular meeting of the Liberty Center Local Board of Education at 7:33 p.m.

VOTE: Ayes: Mr. Spangler, Mr. Bowers, Mr. Benson, Mr. Carter, Mr. Weaver

Nays: None – Motion Carried



President, John Weaver

ATTEST 

Treasurer/CFO, Jenell M. Buenger